



**U.S. Department of Justice**

Criminal Division

Office of Enforcement Operations

Washington, D.C. 20530

**VIA Electronic Mail**

December 21, 2018

Sai  
MuckRock News  
DEPT MR 62317  
411 A Highland Avenue  
Somerville, MA 02144  
[62317-86537838@requests.muckrock.com](mailto:62317-86537838@requests.muckrock.com)

Request No. CRM-300685883  
Subject: Part A: 18 U.S.C. § 1545 related  
records

Dear Sir/Madam:

This acknowledges receipt of your Freedom of Information Act request dated November 14, 2018, which was forwarded to this Office by the Mail Referral Unit. It was received in this Office on November 14, 2018. The request number listed above has been assigned to your request. Please use this number in all correspondence concerning your request.

☐ **Verification Necessary.** You have requested records pertaining to yourself. Therefore, you will need to verify your identity as required by Department regulation 28 C.F.R. § 16.41(d) (2015). Specifically, if you would like this Office to process your request and search for responsive records, you will need to either (1) return a completed Certification of Identity form to this Office, or (2) provide a statement notarized or under penalty of perjury pursuant to 28 U.S.C. § 1746, indicating your full name, place of birth, date of birth, and current address. The enclosed DOJ-361 form may be used to satisfy this requirement. Please execute this document and return it to this Office. A Certification of Identity form is also available online at <http://www.justice.gov/oip/doj-reference-guide-attachment-d-copies-forms>.

☒ **Clarification Necessary.** With respect to Part A of your request we ask that you provide this Office with additional information regarding the subject of your request to help us determine where to conduct a search. A proper FOIA/PA request must reasonably describe the records sought, and must be made in accordance with Department regulations. See 5 U.S.C. § 552(a)(3)(A). Requests must describe the records in sufficient detail in order to enable Criminal Division personnel to locate the records with a reasonable amount of effort. See 28 C.F.R. § 16.3(b). To the extent that you have additional information about a specific investigation or prosecution, we ask that you provide it to this Office.

Upon receipt of additional information, this Office will advise you whether your request constitutes a proper FOIA/PA request. Please direct your correspondence to the Chief, FOIA/PA Unit, Criminal Division, U.S. Department of Justice, Keeney Building, Suite 1127, NW, Washington, DC 20530 or via email at [crm.foia@usdoj.gov](mailto:crm.foia@usdoj.gov). If this Office does not receive your response within 30 days from the date of this letter, we will assume you are no longer interested

in this FOIA request, and the case will be administratively closed. This is not a denial of your request and will not preclude you from filing other requests in the future.

For your information, there are no records that exist as to Parts B and C of your request, except for this letter you are receiving, in response to Part A of your request.

You may contact our FOIA Public Liaison at (202) 616-0307 for any further assistance and to discuss any aspect of your request. Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, Room 2510, 8601 Adelphi Road, College Park, Maryland 20740-6001; e-mail at [ogis@nara.gov](mailto:ogis@nara.gov); telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Sincerely,

A handwritten signature in cursive script, appearing to read "Amanda Marchand Jones".

Amanda Marchand Jones  
Chief  
FOIA/PA Unit